



Schedule Virtual Meetings & Events with Partyline's Zoom App

Connect Partyline with your Zoom account to seamlessly stream event details and generate meeting URLs and passcodes.

Linking your Zoom account

1. [Login](#) to your Partyline account
2. In the upper right, click [Settings](#)
3. Click [Virtual Meeting Accounts](#) from the left-hand menu
4. Click **Connect to Zoom** and login using your Zoom credentials
5. Click **Authorize** in the prompt that appears

Creating Zoom Virtual Meetings in Partyline

1. [Login](#) to your Partyline account
2. Open [Events & Travel](#)
3. In the upper right, click [Create New Event](#)
4. Under event location, select **Virtual Meeting** and toggle **Create Zoom Video Meeting**. The meeting link, phone number & passcode will be generated and made available on the next screen.

NOTE: Zoom integration is only available when creating a singular event, and not on the Create Multiple Events screen. Meeting phone number, URL, and passcode are included in all client and guest email notifications, calendar invites, event briefings, and made available to guests who respond using the Online RSVP form.

Disconnecting your Zoom account from Partyline

1. [Login](#) to your Partyline account
2. In the upper right, click [Settings](#)
3. Click [Virtual Meeting Accounts](#) from the left-hand menu
4. Click [Manage App Permissions](#) to open your Zoom account
5. Click **Uninstall** next to the Partyline Platform app icon

NOTE: Your Zoom meeting data will be deleted immediately from Partyline if you do not select "Grant App developer consent to retain data" during the uninstallation process.

Need further assistance?

For additional help using your Zoom account in Partyline, contact Global Subscriber Services by using keyboard shortcut < ! > within Partyline, via email at helpdesk@gulfpartyline.com or by telephone at +1 202-499-7557.